

CALL TO ORDER

Mayor Severino opened the meeting at 7:03 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; mailed electronically to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

FLAG SALUTE

ROLL CALL - Present: Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek

Absent: Mr. Bischoff

Others Present: J. Peter Jost, Esq., Ella M. Ruta Municipal Clerk,

APPROVAL OF PRIOR MEETING MINUTES

Regular Meeting Minutes of November 3, 2010.

Mrs. Dziubek made corrections to minutes as follows: Mr. Bischoff conducted the meeting; page 12 “Mrs. Dziubek had already contacted the County concerning the digital map process.”

Mrs. Dziubek made a motion to approve the Regular Meeting Minutes of November 3, 2010, as corrected. Mr. Mazza seconded. Vote: Ayes –Mr. Mazza, Mrs. Dziubek. Abstain – Mr. Haynes, Mr. Severino. Motion carried.

VISITORS

Trooper Flynn of the NJ State Police.

- The Mayor expressed concern about the condition of the fence between exits 11 and 13 along Route 78.
- The Mayor, after visiting various vendors at the NJLM convention, brought back a flyer with information about the SMART 911 System. The system would allow posting information on line instantly giving the state/local police a chance to respond immediately. Trooper Flynn will forward information to Hunterdon County 911 Office and Trooper Station Commander.
- The Committee requested a summary of incident reports from Trooper Flynn at upcoming meetings.

REPORTS RECEIVED

- Road Dept - Weeks Ending 10/29/10; 11/05/10; 11/12/10; 11/19/10
- Tax Collector – November
- UTEC – Nov 9th Agenda
- Animal Control Officer

CORRESPONDENCE/WRITTEN COMMUNICATIONS

Mrs. Dziubek mentioned the following correspondence:

- HC Planning Bd, HC Open Space Program – Specifics of how to apply for open space funds.
- NJ Clean Communities, Statistical Reports – Clerk to follow up with CFO and Recycling Coordinator.
- Union Gap Village Assoc., Municipal Services Agreement – No changes in the agreement for this year.

- Twp. Of Readington, Re: Letter Opposing Commercial Logging Proposal by the County – Atty. Jost said that the proposal has been withdrawn.
- HC Cultural & Heritage Comm., Protection of Historic Structures –The Hoffman House is not on the listing of historic houses.

Mr. Mazza mentioned the following correspondence: None

Mr. Haynes mentioned the following correspondence: None

Mr. Severino mentioned the following correspondence: None

PUBLIC COMMENTS

Paige DiRoberto – Asked status of the horse jumps at Finn Road Park. Atty. Jost responded. Most issues have been resolved. The lease agreement will be ready for approval at the next meeting.

Michele McBride

- Sidney Brook meeting. December 14th at 7:00pm Dr. Souza to give presentation.
- Updating Union Township Directory.
- Volunteers from UTEC offered to redesign the Township website and keep it current.
- Hoffman House communication from the County. List of historic houses in Union Township does not include the Hoffman House.

PUBLIC HEARING

ORDINANCE #2010-7 AN ORDINANCE OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY, PRESCRIBING FEES FOR THE COPYING OF PUBLIC RECORDS

Mrs. Dziubek made a motion to open the Public Hearing. Mr. Mazza seconded. Vote: Ayes - Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion Carried.

There being no further comments from the public, Mr. Haynes moved to close the public hearing. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion Carried.

Mrs. Dziubek made a motion to adopt Ordinance #2010-7 on second and final reading. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion Carried.

ORDINANCE #2010-8 TOWNSHIP OF UNION, HUNTERDON COUNTY AN ORDINANCE APPROPRIATING THE SUM OF \$40,000.00 CURRENTLY LOCATED WITHIN THE CAPITAL IMPROVEMENT FUND OF THE GENERAL CAPITAL FUND OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY, FOR THE ENGINEERING SOFT COSTS FOR THE PROJECT KNOWN AS PERRYVILLE ROAD IMPROVEMENTS

Mr. Haynes made a motion to open the Public Hearing. Mr. Mazza seconded. Vote: Ayes –Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion Carried.

There being no further comments from the public, Mrs. Dziubek moved to close the public hearing. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion Carried.

Mr. Haynes made a motion to adopt Ordinance #2010-8 on second and final reading. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion Carried.

**ORDINANCE #2010-9
AN ORDINANCE AMENDING THE CODE OF THE
TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY,
REGARDING VARIOUS FEES AND COSTS**

Mr. Haynes made a motion to open the Public Hearing. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion Carried.

There being no further comments from the public, Mr. Haynes moved to close the public hearing. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion Carried.

Mrs. Dziubek made a motion to adopt Ordinance #2010-9 on second and final reading. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion Carried.

OLD BUSINESS

Discussion – Proposed Renewable Energy Ordinance. Tabled for next meeting.

NEW BUSINESS

a. The following resolution presented for adoption:

**RESOLUTION #2010-144
UNION TOWNSHIP, HUNTERDON COUNTY
APPROPRIATION TRANSFER**

Be it resolved by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that there are insufficient funds to meet the demands necessary for the 2010 Appropriations in the following accounts:

TO:	Parks OE	10537520	\$ 2,500.00
	General Administrations OE	10510020	5,000.00
			\$ 7,500.00

WHEREAS, the following account(s) have sufficient excess funds to meet such demands:

FROM:	Financial Administration OE	10513020	\$ 2,500.00
	Roads OE	10529020	5,000.00
			\$ 7,500.00

BE IT RESOLVED that in accordance with the provisions of R.S. 40A: 4-58 the Chief Financial Officer is hereby authorized to make the transfer(s) required to meet the obligations of Union Township.

Mr. Haynes made a motion to approve the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion carried.

b. The following resolution presented for adoption:

**RESOLUTION 2010-145
ROAD OPENING, ESCROW REFUND
ANTHONY CIMINO
21 VAN SYCKLES ROAD, HAMPTON, NJ 08827**

WHEREAS, Anthony Cimino, did post an escrow account for a Road Opening Permit at 21 Van Syckle Road, Hampton, NJ 08827, and

WHEREAS, the work and inspections are complete and all invoices have been paid,

WHEREAS, there is a remaining balance of \$392.75 in the escrow account

NOW, THEREFORE, BE IT RESOLVED that the balance of this escrow account, in the amount of \$392.75 be refunded to Mr. Cimino.

Mrs. Dziubek made a motion to approve the above resolution. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion carried.

c. The following resolution presented for adoption:

**RESOLUTION #2010-146
TOWNSHIP OF UNION, HUNTERDON COUNTY
RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

WHEREAS, Tax Sale Certificate #07-03 was issued on September 18, 2007, to Stuart Lasher, in the amount of \$863.38 for delinquent 2006 taxes on Block 24.02, Lot 2.01, Qual.C0108 plus a premium of \$2,100.00; and

WHEREAS, Stuart Lasher has paid additional delinquent taxes and interest; and

WHEREAS, the lien was redeemed on November 16, 2010, in the amount of \$15,165.69 in accordance with provisions of NJSA 54:5-60 et. seq.; and

NOW, THEREFORE, BE IT RESOLVED, on this 1st day of December, 2010, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

1. That the Treasurer issue a check in the amount of \$15,165.69 payable to Stuart Lasher, PO Box 83, Milltown, NJ 08850-0083.
2. That the premium of \$2,100.00 be returned to Stuart Lasher.
3. That the checks be sent to Stuart Lasher, upon receipt of the Tax Sale Certificate, duly endorsed for cancellation.
4. That this Resolution shall take effect immediately upon adoption.

Mr. Mazza made a motion to approve the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion carried.

d. The following resolution presented for adoption:

**RESOLUTION #2010-147
TOWNSHIP OF UNION, HUNTERDON COUNTY**

RESOLUTION TO REFUND DUPLICATE PAYMENT OF 2010 TAXES ON BLOCK 26, LOT 3

WHEREAS, the Tax Collector received payment of 4th quarter taxes in the amount of \$1,397.08 for Block 26, Lot 3 on October 26, 2010; and

WHEREAS, the Tax Collector received another payment of 4th quarter taxes in the amount of \$1,397.08 for Block 26, Lot 3 on November 4, 2010; and

WHEREAS, Kingston Title Agency, LLC has requested a refund of the duplicate amount of \$1,397.08.

NOW, THEREFORE, BE IT RESOLVED, on this 1st day of December, 2010, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

1. The Tax Collector shall reverse the duplicate payment of 4th quarter 2010 taxes.
2. The CFO shall refund the amount of \$1,397.08 to Kingston Title Agency, LLC, PO Box 112, Kingston, NJ 08528-0112.
3. This Resolution shall take effect immediately upon adoption.

Mr. Mazza made a motion to approve the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion carried.

e. The following resolution presented for adoption:

RESOLUTION #2010-148**Resolution to award a contract in excess of \$26,000, pursuant to a Cooperative Purchasing Agreement and N.J.A.C. 5:34-7.11 for rock salt.**

WHEREAS, The Township of Union is a member of Cooperative Pricing Unit, and;

WHEREAS, the Hunterdon County Board of Chosen Freeholders has awarded a Master Contract to International Salt, Inc. (Rock Salt) to provide rock salt for the County and members of the Cooperative Pricing System for Snow and Ice Control Materials Bid No. 2010-27 for the 2010-2011 season, said contract period being from November 16, 2010 to November 15, 2011; and

WHEREAS, the price (Rock Salt) agreed upon by contract is \$51.40 per ton; and

WHEREAS, pursuant to N.J.A.C. 5:34-7.11, the Township of Union desires to authorize the award of a contract which exceeds the bid threshold (\$21,000) under the master contract awarded by the County, as a member participant.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey as follows:

1. The Township hereby authorizes its purchasing agent to purchase rock salt pursuant to the master contract awarded by the Board of Chosen Freeholders to Atlantic Salt, Inc. referenced above, and each such purchase order shall bear the identification code of 51-HCCPS, and said identification number shall be shown on all forms pertaining thereto.
2. This resolution shall become effective immediately.

Mr. Mazza made a motion to approve the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion carried.

f. The following resolution presented for adoption:

RESOLUTION #2010-149
Adopting Fee Schedule For Use of
Union Township Recreation Facilities

BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, that the attached fee schedule is hereby established and approved for the use of Union Township Recreation facilities; and

BE TI FURTHER RESOLVED that the attached fee schedule shall remain in effect until amended or repealed by this governing body.

TOWNSHIP OF UNION, HUNTERDON COUNTY
Recreation Fee Schedule
Adopted December 1, 2010

Seasonal Fees – Individual

	<u>Resident</u>	<u>Non-resident</u>
1. Summer Camp	\$50.00	\$60.00
2. Spring Soccer (using uniform from the fall season)	\$35.00	\$45.00
3. Spring Soccer (need a uniform for the season)	\$45.00	\$55.00
4. Baseball K-2 nd grade (older kids through Community Athletics)	\$50.00	\$60.00
5. Adult Softball	Free	N/A
6. Tennis	\$50.00	N/A
7. Basketball 1 st -2 nd grade (to be increased)	\$75.00	N/A
8. Basketball 3 rd -8th grade (to be increased)	\$85.00	N/A
9. Fall Soccer (Registrations Received before July 31 st)	\$65.00	\$75.00
10. Fall Soccer (Registrations Received after July 31 st)	\$85.00	\$95.00
11. Field Hockey	\$50.00	\$60.00

Non-Resident Field Usage Fees*

1. Soccer/Lacrosse/Field Hockey,	\$60.00
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MINUTES OF REGULAR MEETING December 1, 2010

field per game/practice

- | | |
|--|----------|
| 2. Soccer/Lacrosse/Field Hockey,
field per season | \$400.00 |
| 3. Baseball/Softball,
field per game/practice | \$60.00 |
| 4. Baseball/Softball, field per season | \$400.00 |
| 5. Finn Road Park Pavilion | \$50.00 |

*Fees do not include field preparation such as lining and field dragging.

*Local civic and recreational groups, having 51% or more members/participants who are residents of Union Township, will be entitled to use facilities free of charge. Please provide list of members/participants with names and addresses.

Mr. Mazza made a motion to approve the above resolution. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion carried.

- g. **DISCUSSION:** 2011 Reorganization Meeting and 2011 Meeting Dates. Re-organization Meeting to be held January 5, 2011.

Mr. Mazza made a motion to set the 2011 Reorganization Meeting for Wednesday, January 5, 2011. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion carried.

NEW ORDINANCE – 1st Reading

REPORTS

Attorney's Report – Mr. Jost reported the following:

- The Attorney expressed appreciation for condolences about the passing of his secretary and good friend Ann.
- Auction of Union Township properties on December 10, 2010.
- Criminal background checks. Has information from a company in North Carolina.
- Checking of employees driving record. Do we have annualized check on public works/CDL employees for a license violation? The Attorney will provide the Committee with information he has.
- Spoke to Mr. Tarricone concerning accident insurance for participants in the recreation program. Suggested Mr. Tarricone come to the next meeting to give an overview.

Mayor's Report

- Appointment of Donald Church as an alternate member of the UT Environmental Commission

Committee Report

Mr. Mazza reported the following:

- Zoning Officer will be notified of large banner on building behind Ikaria on Route 173 West.

Mrs. Dziubek reported the following:

- Digital tax maps, Mrs. Dziubek received additional information from League meeting and others.
- The Committee should start thinking about the budget and what needs are going to be.
- Mrs. Dziubek would like the Township to apply for Energy efficiency conservation grant of \$20,000. Does the energy audit cost?
- Attended the Municipal Officers Meeting. Brief discussion of preserved farmland and solar panels.
- Flow of information between DCA office and UT Zoning Office. Brief discussion of the procedures with the DCA.

Mr. Haynes reported the following:

- Asked if the Township is going to accept the road in Perryville Estates, Jutland. The Attorney will have information at next meeting.

Mr. Mazza reported the following:

- State mandate that all Municipal trucks 2005 or older be equipped with a catalytic converter. The State will fund.

Clerk's Report

- Clerk advised the Committee of a leak in the roof of the Municipal building.

PUBLIC COMMENTS

PAYMENT OF THE BILLS

Mr. Haynes moved that the approved list of bills and that all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion carried.

EXECUTIVE SESSION

The following resolution introduced for adoption:

RESOLUTION #2009-150

Providing for a Meeting Not open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. _____ *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters

falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

2. _____ *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in Executive session on December 1, 2010, at 8:14 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Mrs. Dziubek made a motion to adopt the above resolution. Mr. Haynes seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion Carried.

At 8:24 pm, Mrs. Dziubek made a motion to come out of the Executive Session. Mr. Mazza seconded. Vote: Ayes - Mr. Haynes, Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion carried.

ADJOURNMENT – There being no further business to come before the Township Committee at this time, Mr. Haynes made a motion to adjourn. Mrs. Dziubek seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 8:25 p.m.

Respectfully submitted,
Ella M. Ruta, RMC
by Pat Essig
Administrative Assistant